Directives Governing Application, Admission and Registration of Students from Abroad to Undergraduate Programs of Boğaziçi University

SECTION ONE
Aim, Scope, Legal Basis and Definitions

Aim
ARTICLE 1 – (1) The purpose of these Directives is to set forth the principles governing the application, admission and registration processes of students from abroad to undergraduate degree programs offered by Boğaziçi University.

Scope
ARTICLE 2 – (1) These Directives cover terms and provisions concerning candidates from abroad who will fulfill the financial requirements of the Undergraduate degree programs themselves.

Legal Basis
ARTICLE 3 – (1) These Directives are prepared on basis of the principles set forth by Article 45 Item (f) of Higher Education Law No. 2547 and Higher Education Council Directorate’s provisions regarding “Admission of Students from Abroad.”

Definition of Terms
ARTICLE 4 – (1) The terms used in these Directives indicate the following:

a) Higher Education Council (YÖK): Higher Education Council
b) University: Boğaziçi University
c) Senate: Boğaziçi University Senate
d) Rector: The Rector of Boğaziçi University
e) Rectorate: The Office of the Rector of Boğaziçi University
f) University Executive Board (ÜYK): The Executive Board of Boğaziçi University
g) Relevant Executive Board: The Executive Board of the Faculty / School concerned
h) Registrar’s Office: Boğaziçi University Registrar’s Office
i) Office of International Relations: Boğaziçi University Office of International Relations
j) Foreign student: a student who does not hold Turkish citizenship
k) Admissions Commission for Students from Abroad: The Commission responsible for the application and acceptance processes of students from abroad applying to Boğaziçi University
l) Student Residence Permit: A permit issued by relevant authorities of the Ministry of Interior to students holding foreign citizenship, allowing them to stay in Turkey
SECTION TWO
Quotas, Application, Assessment, Admission and Registration

Quotas
ARTICLE 5 – (1) The quotas of each department for students from abroad are set with the resolution of the relevant Executive Board, upon recommendations from departments, and in the framework of the “Rules Governing Admission of Students from Abroad” published by the Higher Education Council; the quotas are finalized by the University Executive Board and submitted to the Higher Education Council.

(2) The University is free to fill up or not use the relevant quotas.

(3) In absence of any applications to the relevant program or in the event the quota is not filled, the available or remaining quota can be reassigned to other programs by the University Executive Board.

Application Requirements
ARTICLE 6 – (1) Applicants must meet the provisions for candidacy set forth by the “Rules Governing Admission of Students from Abroad” of the Higher Education Council.

(2) As part of the application provisions, every academic year the University Senate determines the minimum required scores and grades for examinations that qualify as university entrance exams, high school exit examinations, and diplomas; these provisions are approved and announced by the Higher Education Council. Executive Boards of relevant Faculties or Schools may require additional provisions. Candidates are expected to document fulfillment of all requirements at the time of enrollment.

(3) Applicants who are proficient in English must document their proficiency in accordance with the provisions set out by Boğaziçi University Senate. Executive Boards of some programs may require proof of the student’s English proficiency to be presented at the time of application.

Application process
ARTICLE 7 – (1) Applications are accepted during the period specified in the Academic Calendar.

(2) Application provisions, quotas, required documents and all necessary information are announced on the University web page before the beginning of the application period.

(3) Documents required for application should be submitted in full and in the format specified.

(4) Applications of candidates who do not meet the application requirements are not processed.

Assessment Criteria
ARTICLE 8 – (1) Scores and grades received in exams and diplomas recommended by the Senate and approved and announced by the Higher Education Council and diplomas are taken into consideration in assessing a candidate’s application.

(2) Additional criteria proposed by departments and approved by the University Executive Board (Statement of Purpose, SAT subject test scores, courses taken in high
school, the national and international ranking of the secondary school from which the candidate has graduated, etc.) are also considered in assessing a candidate’s application.

Assessment and Admission
ARTICLE 9 – (1) Applications of candidates who meet all application requirements are assessed by the relevant departments; lists of candidates to be admitted are finalized by the relevant Executive Boards and submitted to the Rector’s office.

(2) Having met all application provisions does not guarantee admission to the program.

(3) Candidates who have been admitted by more than one department are placed by the Admissions Commission for Students from Abroad, on basis of the candidate’s preference list. Placement is finalized by the University Executive Board and announced on the University’s web page.

(4) A Letter of Acceptance is sent to candidates who have been admitted to the University.

Registration
ARTICLE 10 – (1) It is mandatory for students from abroad admitted to an undergraduate program to register in the first semester they are admitted.

(2) Candidates who are admitted to a program must apply to the Registrar’s Office on the days specified in the academic calendar.

(3) Candidates are required to provide documentary proof of sufficient financial support. The amount and type of financial support is determined by the University Executive Board every academic year.

(4) Candidates must submit all of the required documents listed on the University web page at registration.

(5) In accordance with the provisions of the Law on Foreigners and International Protection No. 6458, to be able to reside in Turkey during their studies, foreign students admitted to Boğaziçi University are required to obtain a student residence permit issued by the relevant authorities of the Ministry of Interior.

(6) Communication with the candidates and the counseling services following admission are carried out by the Office of International Affairs.

(7) Students who are admitted to the University are obliged to abide by the Rules and Regulations of the University.

SECTION THREE
Final Provisions

ARTICLE 11 – Work Permit and Health Insurance for Foreign Students
(1) Foreign students’ right to work is governed by the provisions of the Law on Foreigners and International Protection No. 6458. The right to work is executed in accordance with the provisions of this Law.

(2) Foreign students must have a valid health insurance to be able to obtain a residence permit. Health Insurance procedures are executed in line with the provisions of the Law on Foreigners and International Protection No. 6458 and relevant regulations.
(3) Foreign students must abide by the Law on Foreigners and International Protection No. 6458 and relevant regulations.

**Absence of Provisions**
ARTICLE 12 – (1) In absence of provisions herein these Directives, the provisions of other relevant regulations rendered by the Higher Education Council and Boğaziçi University are applicable.

**Effectiveness**
ARTICLE 13 – (1) These Directives take effect as of the date they are issued.

**Execution**
ARTICLE 14 – (1) These Directives are executed by the Rector.